

# Seneca Police Department

## Vacant property Form

Property Address:

Date of Request:

Does your Property have an active alarm system, Fire or Burglar Alarm Company Name:		Fire or Burglar Phone #	Yes / No
Are their lights on or timers on in the house / Business? If so there locations and times:			Yes / No
Do you agree to call the Police Department immediately once the property is no longer vacant			Yes / No
Will anyone be conducting maintenance at the property? if so Who:		Phone Number	Yes / No
Are there any vehicles on the Property?			Yes / No
Color	Make	Registration	
Are there Persons with keys to the property in case of Emergency?			Yes / No
Name	Address	Phone#	
Emergency contact phone number for you :			
Are there any Hazardous Materials on the property: <b>Yes / No Type?:</b>		Is there an M.S.D.S. Inventory? Who Has The Information?:	Yes / No
Is the property currently under foreclosure;		Yes / No	
Current Lien Holder for the Property: Name		Phone #	

I do hereby understand that this is a request for a home security check and that it is a **courtesy service of the Seneca police Department** and that the Seneca police Department is not a private security entity nor can the Seneca Police Department guarantee that your properties shall not be a victim of crime in your absence. I also authorize and empower and hold harmless the Seneca police Department and its employees to enforce criminal remedies upon my property / dwelling in my absence and authorize entry into my dwelling while this request is in effect. **I do understand that it is my responsibility to immediately notify the Seneca Police Department (815) 357-8726 upon any changes to the information contained within this document.**

\_\_\_\_\_  
Property Owner / Lessee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Official excepting request / ID #

\_\_\_\_\_  
Date

**This Request must be Renewed Every Four Months Or It Will Be Expunged**

