



**Village of Seneca**  
**340 N. Cash Street**  
**Seneca, Illinois 61360**  
**Phone: 815-357-8771**  
**Fax: 815-357-8772**

## **VARIANCE APPLICATION**

Applicant Name(s): \_\_\_\_\_ Primary Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Applicant's Representative: \_\_\_\_\_ Primary Phone #: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

The Applicant petitions the Village of Seneca for a variance for the following property:

- 1) Legal Description (attach the full legal description on an 8½ x 11 separate sheet of paper).

Property Tax ID #: \_\_\_\_\_ (example: 24-25-000-000)

- 2) Street Address or Common Location: \_\_\_\_\_

- 3) Describe reason for request: \_\_\_\_\_  
\_\_\_\_\_

- 4) Describe the proposed use; characteristics such as operating hours, number of employees, capacity of facility, etc.: \_\_\_\_\_  
\_\_\_\_\_

- 5) Size of lot (sq. ft.): \_\_\_\_\_

- 6) Existing Zoning District: \_\_\_\_\_

- 7) Is the property located in a flood plain or flood way? Yes \_\_\_\_\_ No \_\_\_\_\_

- 8) How will the proposed variance impact existing and future land uses: \_\_\_\_\_  
\_\_\_\_\_

- 9) How will the proposed variance impact adjacent property values: \_\_\_\_\_  
\_\_\_\_\_

- 10) Will the variance negatively impact the general public health, safety and welfare: Yes \_\_\_ No \_\_\_

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

11) Will the variance conflict with existing conditions or public improvements such as schools, sewer/water system, parks, roads, traffic patterns, etc.: Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Before granting a variance, the Planning Commission must take a separate vote and vote to approve the variance on each of the following conditions:

The proposed variance:

- a) Will not impair an adequate supply of light and air to adjacent property, or unreasonably increase the congestion in public streets, or increase the danger of fire, or endanger the public safety, or unreasonably diminish or impair established property values within the surrounding area, or in any other respect impair the public health, safety, comfort, morals or welfare of the inhabitants of the Village of Seneca, and
- b) If not approved and the applicant complies strictly with the provisions of the zoning title, they could not make a reasonable use of their property, and
- c) If not approved would cause a hardship which the applicant is complaining about, is one suffered uniquely by the applicant rather than by neighbors or the general public under the same regulation, and
- d) Is related to the hardship of the applicant's land, rather than personal circumstances, and
- e) Is related to the unique hardship, or nearly so, rather than to one shared by many surrounding properties, under the same regulation, and
- f) Is not related to the hardship, which is the result of the applicant's own actions.

The applicant(s) have read and completed all of the above information and affirm that it is true and correct.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed and Sworn to Before me this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public

I hereby affirm that I am the legal owner (or authorized agent or representative) of the subject property and authorize the petitioner to pursue this petition as described above.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Subscribed and Sworn to Before me this \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Notary Public