

The Seneca Village Council held a regularly scheduled council meeting at Seneca Village Hall on January 2, 2018 at 7:00 pm.

Roll Call: Present: Applebee, Timmons, Barla, Olson, Spicer
Absent: none

A motion was made by Comm. Olson and seconded by Comm. Applebee that the Council approves the December 19, 2017 council meeting minutes as presented.

Roll Call: Ayes: Olson, Applebee, Timmons, Barla, Spicer
Nays: none

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council approves the payment of bills as presented.

Roll Call: Ayes: Barla, Olson, Timmons, Applebee, Spicer
Nays: none

No Seneca Business Spotlight presentation

Communications, Petitions, Reports and Additional Agenda Items:

1. Condolence Announcement
2. Budget Meeting Announcement
3. Council Budget Information

Mayor Spicer offered his condolences to the Marseilles Mayor James Trager family on behalf of the Village of Seneca.

Old Business:

Streets Olson:

Commissioner Olson stated sealed bids are being accepted on a village owned 2000 International Dump Truck until 3:00 pm on January 15, 2018; bids will be opened at 3:30 pm on 1-15-18 at Seneca Village Hall.

Public Affairs Spicer:

Mayor Spicer stated an updated village sexual harassment policy was placed on file after the previous council meeting and is now up for vote. No questions were presented.

A motion was made by Comm. Olson and seconded by Comm. Applebee that the council adopts Ordinance #18-01, adopting an updated policy prohibiting sexual harassment for the Village of Seneca.

Roll Call: Ayes: Olson, Applebee, Timmons, Barla, Spicer
Nays: none

New Business:

Public Property Timmons:

Commissioner Timmons reminded residents to be observant during this extreme cold weather in looking for potential water leaks. In addition, an approval is needed for several expenditures relating to the water and sewer departments. Firstly, an expenditure to Ferguson Waterworks Company is required for the recent purchase of water meters.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the council approve an expenditure of \$5,960.00 to Ferguson Waterworks split out of the Water and Sewer Departments.

Roll Call: Ayes: Timmons, Barla, Applebee, Olson, Spicer
Nays: none

Second expenditure was for Chamlin and Associates for the preparation of detailed plans and specifications for watermain replacement for the Crotty Park – Walnut Street project; preparation of bid proposal packages for contractors to submit bids; attendance of bid opening and preparation of contracts for execution.

A motion was made by Timmons and seconded by Olson that the council approves an expenditure of \$5,668.00 to Chamlin & Associates, Inc. out of the water department.

Roll Call: Ayes: Timmons, Olson, Applebee, Barla, Spicer
Nays: none

Third expenditure was to Chamlin & Associates for the preparation of detailed plans and specifications for sanitary sewer extension for the Union Street to Lincoln Street project; survey crew secured topo of sewer route and adjacent residences; preparation and submittal of proposals to contractors; attendance of the bid opening and review of bids and preparation of recommendation to award contract.

A motion was made by Comm. Timmons and seconded by Comm. Applebee that the council approves an expenditure of \$14,311.00 to Chamlin and Associates, Inc. out of the sewer department.

Roll Call: Ayes: Timmons, Applebee, Barla, Olson, Spicer
Nays: none

Fourth expenditure was also to Chamlin & Associates for the coordination of an environmental inspection for the 605 N. Main Street demolition project, review results and preparation of specifications and proposal forms for demolition and for contractors to submit bids; attendance of the bid opening, review of bids as well as coordination with Nicor to secure proper gas service disconnection.

A motion was made by Comm. Timmons and seconded by Comm. Olson that the Council approves an expenditure of \$2,319.00 to Chamlin & Associates, Inc. out of the 2016 Bond Fund.

Roll Call: Ayes: Timmons, Olson, Applebee, Barla, Spicer
Nays: none

The fifth expenditure was to Prairie State Water Systems, Inc. for recent repair work to well #2.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the council approves an expenditure of \$54,215.77 to Prairie State Water Systems, Inc. out of the water department.

Roll Call: Ayes: Timmons, Barla, Olson, Applebee, Spicer
Nays: none

The sixth expenditure was to Underground Pipe and Valve, Co. for miscellaneous supplies relating to water department needs, no questions were presented.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the council approves an expenditure of \$2,234.00 to Underground Pipe & Valve, Co. out of the water department.

Roll Call: Ayes: Timmons, Barla, Olson, Applebee, Spicer
Nays: none

The seventh expenditure was to Stott Contracting for the water main and sanitary sewer extension to Graves Family Park; no questions were asked.

A motion was made by Comm. Timmons and seconded by Comm. Olson that the council approves pay estimate #1 to Stott Contracting, LLC in the amount of \$50,898.20 split out of the fire fund and water department.

Roll Call: Ayes: Timmons, Olson, Barla, Applebee, Spicer
Nays: none

The eighth expenditure was to Chamlin & Associates for the Graves Park water & sewer extension; survey crew, on-site inspection of sanitary sewer and water main construction and testing of water and sewer mains.

A motion was made by Comm. Timmons and seconded by Comm. Olson that the council approves an expenditure of \$4,353.00 to Chamlin & Associates, Inc. split between the fire fund and water department.

Roll Call: Ayes: Timmons, Olson, Barla, Applebee, Spicer
Nays: none

The ninth expenditure was to Stott Contracting, LLC regarding the sanitary sewer extension from Union Street to Lincoln Street. Due to extreme temperatures recently, the project is on hold at this time but as soon as weather permits work will resume according to engineer Guy Christensen.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the council approves pay estimate #1 to Stott Contracting, LLC in the amount of \$56,746.44 out of the sewer department.

Roll Call: Ayes: Timmons, Barla, Olson, Applebee, Spicer
Nays: none

The tenth expenditure was to Chamlin & Associates for the sanitary sewer extension – Union Street to Lincoln Street in which they investigated a gas line conflict for the sanitary sewer and resolved sewer main location; on-site inspection of sanitary sewer installation and monitored and secured elevations of rock excavation, met with land owners regarding sanitary sewer tap locations; monitored sewer and manhole testing as well.

A motion was made by Comm. Timmons and seconded by Comm. Olson that the council approves an expenditure of \$8,354.00 to Chamlin & Associates, Inc. out of the sewer department.

Roll Call: Ayes: Timmons, Olson, Applebee, Barla, Spicer
Nays: none

The eleventh expenditure was to Chamlin & Associates regarding the Graves Park project for the survey crew to stake and grade for earthwork, silt fence and storm sewer, inspection of earthwork, storm sewer installation performed by Stott Contracting, spot check of earthwork finish grades and also met with contractor regarding existing rail spur property.

A motion was made by Comm. Timmons and seconded by Comm. Applebee that the council approves an expenditure of \$4,420.00 to Chamlin & Associates, Inc. out of the park board fund.

Roll Call: Ayes: Timmons, Applebee, Olson, Barla, Spicer
Nays: none

Accounts and Finance Barla:

Comm. Barla commended employee Nancy Gross for completing phase 3 of the Illinois Municipal Treasurer's Institute. Barla indicated that budget worksheets will be presented to councilmen prior to the next council meeting; also stated was a budget meeting will be held at 6:45 pm prior to next council meeting.

Streets Olson:

Comm. Olson presented an invoice for approval from Chamlin & Associates relating to the supervision and inspection of street maintenance performed by D Construction, Inc. during the 2017 street maintenance program.

A motion was made by Comm. Olson and seconded by Comm. Barla that the council approves an expenditure of \$7,684.55 to Chamlin & Associates, Inc. out of the road & bridge fund.

Roll Call: Ayes: Olson, Barla, Applebee, Timmons, Spicer
Nays: none

Comm. Olson announced the need for a resolution relating to the 2018 Memorial Day ceremony which requires approval from the Illinois Department of Transportation for a small road closure of Route 170.

A motion was made by Comm. Olson and seconded by Comm. Barla that the council adopts resolution #542 regarding the 2018 Memorial Day Ceremony.

Roll Call: Ayes: Olson, Barla, Applebee, Timmons, Spicer
Nays: none

Public Affairs Mayor Spicer:

Mayor Spicer stated an invoice was received from the Illinois River Area Chamber of Commerce for yearly dues of \$480.00; consensus of council was to allow the expenditure.

Public Comment:

Mr. Ron Webb stated he had previously addressed the council approximately six months ago relating to an on-going issue with alleged police department harassment by Officer Michael Hetelle. After a brief discussion, Mayor Spicer referred to Attorney Russo whom asked Mr. Webb to discontinue his presentation and provide his phone number to council for discussion on the subject.

A motion was made by Comm. Olson and seconded by Comm. Barla that the January 2, 2018 council meeting is adjourned at 7:21 pm.

Roll Call: Ayes: Olson, Barla, Timmons, Applebee, Spicer

Nays: none

Theresa L. Russell, Village Clerk