

The Seneca Village Council held a regularly scheduled council meeting at Seneca Village Hall on April 4, 2017 at 7:00 pm

Roll Call: Present: Timmons, Olson, Barla, Spicer  
Absent: Applebee

A motion was made by Comm. Olson and seconded by Comm. Barla that the Council approves the March 21, 2017 council meeting minutes as presented

Roll Call: Ayes: Olson, Barla, Timmons, Spicer  
Nays: none

A motion was made by Comm. Barla and seconded by Comm. Timmons that the Council approves the payment of bills as presented

Roll Call: Ayes: Barla, Timmons, Olson, Spicer  
Nays: none

No Seneca Business Spotlight presentation

Communications, Petitions, Reports and Additional Agenda Items:

No Old Business Presented

New Business:

Public Property Timmons:

Comm. Timmons stated that as a part of the on-going meter replacement project, an expenditure for purchase of water meters is necessary.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the Council approves an expenditure of \$3,622.00 to Ferguson Enterprises, Inc. out of the Water Department.

Roll Call: Ayes: Timmons, Barla, Olson, Spicer  
Nays: none

Comm. Timmons stated that it has been determined that an original sewer plant scale cannot be recalibrated; a replacement scale is needed at this time.

A motion was made by Comm. Timmons and seconded by Comm. Olson that the Council approves an expenditure of \$2,680.00 to Hawkins, Inc. out of the Sewer Department.

Roll Call: Ayes: Timmons, Olson, Barla, Spicer  
Nays: none

Comm. Timmons stated that a village wide shut off will take place on April 6, 2017 at 10:00 pm to update the existing water main. An announcement was made by Comm. Timmons that the Park Board is hosting a free youth fishing derby on Saturday, May 6<sup>th</sup> starting at 10:00 am at the Seneca FFA Ag Farm. A & E Septic provided a service in which they located lines and used a camera system to view the storm sewer and sanitary sewer lines on Shipyard Road and Williams Street.

A motion was made by Comm. Timmons and seconded by Comm. Olson that the Council approve an expenditure of \$1,625.00 to A & E Septic Services split between the Park Board Fund and the Sewer Department.

Roll Call: Ayes: Timmons, Olson, Barla, Spicer  
Nays: none

Employee Jim Applebee informed Comm. Timmons that there is water plant aerator that is not being utilized by the village and he wishes to have removed from the plant. Guy Christensen, Village Engineer stated that he has researched the equipment and determined that it has no value but is operable and another community could benefit from it. Clerk Russell instructed to research opportunities for publicizing that we have the equipment if any other municipality is interested. A greenhouse was acquired through a recent property purchase by the village; a resident has offered to dismantle it and remove it from village property. Consensus of council was to allow the resident to remove the greenhouse if necessary insurance information is provided. On the same north property, an existing water well is present, consensus of council is not to seal the well at this time. A meeting was held between Comm. Timmons and former north property owner, Richard Anderson regarding boundaries. Comm. Timmons expressed to Council that because it is unclear where the boundary lines actually fall, he would like to obtain a land survey. Consensus of Council was to allow Comm. Timmons to procure a survey. Attorney Russo was directed to notify Mr. Anderson's attorney to provide a document indemnifying village employees to mow additional property that is pending purchase at this time. Comm. Timmons stated that the Park Board has approved funds to purchase fish for their annual youth fishing derby event to be held on May 6, 2017.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the Council approves an expenditure of \$1,870.00 to Logan Hollow Fish Farm out of the Park Board Funds.

Roll Call: Ayes: Timmons, Barla, Olson, Spicer  
Nays: none

Accounts and Finance Barla:

Comm. Barla announced that the next budget meeting will occur on April 18, 2017 at 6:45pm; all council members were encouraged to present their department budgets prior. Comm. Barla also stated that due to the fiscal year end, department transfers are required. The first was relating to the Street Department program resulting in slight over spending; Comm. Olson stated that it was not in relation to over spending but that the payments did not come out of the correct account and that the Street Department actually came in under budget. No further discussion was held on the subject.

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council approves the transfer of \$40,543.96 from the Windmill Fund to reimburse Motor Fuel Tax Fund for the 2016 road project not covered by Motor Fuel Tax.

Roll Call: Ayes: Barla, Olson, Timmons, Spicer  
Nays: none

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council approves the transfer of \$5,468.17 from the Motor Fuel Tax Money Market to the Motor Fuel Tax General Checking account to complete the 2016 road project funding.

Roll Call: Ayes: Barla, Olson, Timmons, Spicer  
Nays: none

A motion was made by Comm. Barla and seconded by Comm. Timmons that the Council approve the transfer of \$25,000.00 from Public Benefit Investment Account to the Public Benefit General Checking and the transfer of \$3,000.00 from Park Investment Account to the Park General Checking to cover the remainder of fiscal year end expenses.

Roll Call: Ayes: Barla, Timmons, Olson, Spicer  
Nays: none

Streets Olson:

Commissioner Olson stated that an expenditure was required for the purchase of road salt.

A motion was made by Comm. Olson and seconded by Comm. Barla that the Council approves an expenditure of \$6,305.59 to Cargill, Inc. out of the Streets Department.

Roll Call: Ayes: Olson, Barla, Timmons, Spicer  
Nays: none

Public Affairs Mayor Spicer:

Mayor Spicer announced that the yearly prevailing wage ordinance is required by law and will be up for a vote at the next council meeting. In addition, Guy Christensen, Village Engineer

asked whether the village has a responsible bidder ordinance in place and stated it would be beneficial. Attorney Russo to research and return to council with necessary information pertaining to the subject. Lastly, Mayor Spicer stated that a request from The Times newspaper is for advertising; consensus of council was to allow a \$150.00 expenditure split between all departments.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the council enters into executive session to discuss personnel.

Roll Call: Ayes: Timmons, Barla, Olson, Spicer  
Nays: none

A motion was made by Comm. Olson and seconded by Comm. Barla that the council returns to regular session.

Roll Call: Ayes: Olson, Barla, Timmons, Spicer  
Nays: none

A motion was made by Comm. Olson and seconded by Comm. Barla that the April 4, 2017 council meeting is adjourned at 7:47 pm.

Roll Call: Ayes: Olson, Barla, Timmons, Spicer  
Nays: none

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Theresa L. Russell, Village Clerk