

The Seneca Village Council held a regularly scheduled Council meeting on December 3, 2013 at the Seneca Village Hall.

Council meeting was called to order at 7:00pm

Roll Call: Present: Lamb, Timmons, Hamilton, Spicer

Absent: Sears

A motion was made by Comm. Lamb and seconded by Comm. Hamilton that the Council approves the November 19, 2013 Council meeting minutes as presented.

Roll Call: Ayes: Lamb, Hamilton, Timmons, Spicer

Nays: none

Before motion was presented regarding the payment of bills, Commissioner Hamilton stated he felt the line item under Public Property of 22004 "John VanCleave \$1,176.51 reimbursement of Village taxes should be equally divided between five departments or general fund.

A motion was made by Comm. Hamilton and seconded by Comm. Timmons that the Council approves the payment of bills as amended with reimbursement changes regarding the John VanCleave reimbursement of Village tax.

Roll Call: Ayes: Timmons, Hamilton, Lamb, Spicer

Nays: none

No Seneca Business Spotlight presentation

Communications, Petitions, Reports, Additional Agenda Items & Public Comments

Additional Agenda Item:

1. Old Stage Road Update

Public Comment:

Ms. Donna Cade asked the Council to reconsider other options regarding the proposed burn ordinance time extension, which would include seven days weekly during November 15<sup>th</sup> through April 15<sup>th</sup> yearly. Mayor Spicer stated to Ms. Cade that the Village is currently reviewing options and that the agenda item of burn ordinance changes will be tabled at this time.

Old Business:

Public Property Hamilton:

Commissioner Hamilton referred to Guy Christensen of Chamlin regarding the agenda item of authorization of real estate purchase agreements with William E. Graves and Forrest Woods, Inc. Mr. Christensen reviewed the property survey results of the proposed purchase with the Council present and Attorney Mason reviewed the Ordinance authorizing the purchase agreement details.

A motion was made by Comm. Hamilton and seconded by Comm. Timmons that the Council adopt Ordinance #13-20, authorizing the execution of a real estate purchase agreement with Forrest Woods, Inc. and William E. Graves as trustee.

Roll Call: Ayes: Hamilton, Timmons, Lamb, Spicer  
Nays: none

Commissioner Hamilton stated that three sealed bids were received regarding the cleaning proposal for Village Hall and Police Station; after review of bids, it was determined that two complied with the stated qualifications requested and the lowest bid of those two was chosen.

A motion was made by Comm. Hamilton and seconded by Comm. Timmons that the Council approves the Mayor signing an independent cleaning agreement with Happy Housekeepers for \$9,640.00 yearly to be split between the Public Health & Safety Department and Public Property.

Roll Call: Ayes: Hamilton, Timmons, Lamb, Spicer  
Nays: none

Public Health & Safety Sears:

In Commissioner Sears' absence, Mayor Spicer stated the Shop with a Cop program is still accepting donations and the event will take place on December 14, 2013. In addition, Mayor also re-announced that the agenda item of revision to the Burn Ordinance has been tabled to a future meeting.

New Business:

Public Property Hamilton:

Commissioner Hamilton explained that an emergency expense was previously paid to Gasvoda & Associates for the replacement of the sewer plant alarm system due to malfunction of equipment.

A motion was made by Comm. Hamilton and seconded by Comm. Lamb that the Village Council approves an expenditure of \$2,489.00 to Gasvoda & Associates for equipment replacement out of the Sewer Capitol Fund.

Roll Call: Ayes: Hamilton, Lamb, Timmons, Spicer  
Nays: none

Public Health & Safety Sears:

In Commissioner Sears' absence, Mayor Spicer announced the Police Department is hosting an E-Waste recycling event on December 7, 2013 in which anyone can drop off electronic items for proper disposal. In addition, Mayor stated an undercover tobacco compliance check was recently performed at all Seneca tobacco retailers, no sales were made to the minor.

Prior to the meeting being adjourned, Mr. Guy Christensen of Chamlin & Associates gave an update to the work being done on Old Stage Road; he stated that currently, shoulder work is being accomplished as well as paving completed. Signs will be placed lastly and striping of roads and the goal is to have road opened prior to the Christmas holiday.

A motion was made by Comm. Hamilton that seconded by Comm. Lamb that the December 3, 2013 Council meeting is adjourned at 7:31pm.

Roll Call: Ayes: Hamilton, Lamb, Timmons, Spicer  
Nays: none

---

Theresa L. Russell, Seneca Village Clerk