

The Seneca Village Council held a regularly scheduled Council meeting at Seneca Village Hall on February 3, 2015.

Village council meeting called to order at 7:00pm

Roll Call: Present: Lamb, Sears, Hamilton, Timmons, Spicer
Absent: none

Commissioner Timmons asked for a name correction on minutes prior to approval.

A motion was made by Comm. Hamilton and seconded by Comm. Timmons that the Council approves the January 20, 2015 budget and council meeting minutes as amended.

Roll Call: Ayes: Hamilton, Timmons, Sears, Lamb, Spicer
Nays: none

A motion was made by Comm. Lamb and seconded by Comm. Sears that the Council approves the payment of bills as presented.

Roll Call: Ayes: Lamb, Sears, Hamilton, Timmons, Spicer
Nays: none

Seneca Business Spotlight presentation

Communications, Petitions, Reports, Additional Agenda Items & Public Comments:

Additional Agenda Items:

1. 2014 John Deere Backhoe Purchase Information
2. Maintenance Employee Praise

Ms. Georgia Brahos, Participant Service Specialist with the Illinois State Treasurer's Office gave an overview relating to the Illinois E-Pay Program; questions were clarified and she stated she would work with office staff through the application process as well as building website link and obtaining merchant ID numbers, if program approved by Council..

Ms. Kathy Knoblauch of Knoblauch Advertising Promotions gave a brief presentation relating to advertising in the 2015 LaSalle County Visitor Guide; consensus of Council was to proceed with a 1/6 page advertisement at a rate of \$399.00 and later in meeting, Commissioner Hamilton offered to have Seneca Cruise Night Committee pay half of the cost.

Mayor Spicer commended maintenance employees on a job well done with the 2015 snow removal; he indicated that both the Illinois River Bridge and Route 170 (Main Street) are all plowed by Illinois Department of Transportation and not the responsibility of the Village of Seneca.

Old Business:

Accounts and Finance Timmons:

Commissioner Timmons asked the Council to consider adopting the E-Pay program that was presented earlier in the meeting. At this time, consensus of Council was to proceed with application process and provide internet payment to accept credit cards.

A motion was made by Comm. Hamilton and seconded by Comm. Sears that the Council approves the Mayor to sign the E-Pay Program Merchant Services Agreement.

Roll Call: Ayes: Hamilton, Sears, Timmons, Lamb, Spicer

Nays: none

Attorney Russo added he felt the Village will also need an ordinance or resolution to accept credit cards and will complete prior to next Council meeting. In addition, Commissioner Timmons stated since the last Council meeting discussion on the Village digital ID card program has prompted Kathy Haralson to research different means of obtaining cards for employees; she is currently pursuing a grant through CF Industries and should know in near future whether this item fits the grant criteria.

New Business:

Streets Lamb:

Commissioner Lamb stated he wishes to trade in the 2004 Backhoe equipment for a 2014 model at a cost to the Village of \$56,500.00 to be split between following departments: 40% Water, 40% Sewer and 20% Streets. Consensus of council to proceed with inquiring about purchase of this equipment and item will be placed on February 17, 2015 agenda for approval.

Public Affairs Mayor Spicer:

Mayor Spicer stated the agenda item of release of executive session minutes will be tabled until after executive session. Discussion held on the topic of Village social media and internet usage policy; consensus of council to have Village Clerk work with Attorney Russo and Village IT director Rich Applebee to create document and put onto subsequent agenda for approval. Mayor Spicer announced that next festival committee meeting is February 9, 2015 5:30pm at Seneca Village Hall. Mayor Spicer asked Council to consider appointing Jay Harvey to the Plan Commission.

A motion was made by Comm. Hamilton and seconded by Comm. Sears that the Council appoints Jay Harvey to the Seneca Plan Commission with a term expiring May, 2019.

Roll Call: Ayes: Hamilton, Sears, Timmons, Lamb, Spicer

Nays: none

A motion was made by Comm. Sears and seconded by Comm. Hamilton that the Council enters into executive session to discuss release of executive session minutes and threatened litigation.

Roll Call: Ayes: Sears, Hamilton, Lamb, Timmons, Spicer
Nays: none

A motion was made by Comm. Lamb and seconded by Comm. Sears that the Council returns to regular session.

Roll Call: Ayes: Lamb, Sears, Hamilton, Timmons, Spicer
Nays: none

A motion was made by Comm. Sears and seconded by Timmons that the Council adopts Resolution #511, releasing of executive session minutes.

Roll Call: Ayes: Sears, Timmons, Lamb, Hamilton, Spicer
Nays: none

A motion was made by Comm. Sears and seconded by Comm. Timmons that the February 3, 2015 Council meeting is adjourned at 8:57 pm.

Roll Call: Ayes: Sears, Timmons, Lamb, Hamilton, Spicer
Nays: none

Theresa L. Russell,
Seneca Village Clerk