

The Seneca Village Council held its quarterly scheduled Council Budget Meeting on February 5, 2013 at Seneca Village Hall.

Council Budget Meeting was called to order at 6:00 pm

Roll Call: Present: Sears, Timmons, Hamilton, Lamb, Spicer  
Absent: none

A motion was made by Comm. Timmons and seconded by Comm. Sears that the Council appoints Gayla Barla as recording secretary for the quarterly budget meeting.

Roll Call: Ayes: Timmons, Sears, Hamilton, Lamb, Spicer  
Nays: none

The Quarterly Village budget meeting was opened by Mayor Spicer who referred to Commissioner Timmons of Accounts and Finance; Comm. Timmons asked Village Treasurer Gayla Barla to give an overview of current Village funds, expenditures and income. Also, Mrs. Barla advised that for the last quarter of the 2012-13 fiscal year spending curtailed to the minimum based on estimated income. Discussion ensued, also mentioned there is a possibility that by the end of the fiscal year, there will be no spendable reserve monies as well as determining where each department expenditure funding will derive from. Each department was given a breakdown of their expenses, an estimated income, and an amount that each department is allowed to spend for the upcoming fiscal year. Each Council member was asked to review and return their completed worksheet by March 15, 2013 to coordinate a working budget for 2013-14.

A motion was made by Comm. Lamb and seconded by Comm. Hamilton that the February 5, 2013 budget meeting is adjourned at 6:39 pm.

Roll Call: Ayes: Lamb, Hamilton, Sears, Timmons, Spicer  
Nays: none

The Seneca Village Council held its regularly scheduled Council meeting on February 5, 2013 at the Seneca Village Hall.

Council meeting was called to order at 7:00pm

Roll Call: Present: Timmons, Sears, Hamilton, Lamb, Spicer  
Absent: none

A motion was made by Comm. Lamb and seconded by Comm. Hamilton that the Council approves the January 15, 2013 council meeting minutes as presented.

Roll Call: Ayes: Lamb, Hamilton, Sears, Timmons, Spicer  
Nays: none

Treasurer's Report:

A motion was made by Comm. Hamilton and seconded by Comm. Lamb that the Council approves the payment of bills as presented. Commissioner Timmons asked about the new policy of holding payments until W9 forms are received, he felt this isn't necessary in relation to the local vendors; after further explanation a vote was taken.

Roll Call: Ayes: Hamilton, Lamb, Sears, Spicer  
Nays: Timmons

No Seneca Business Spotlight presentation

Communications, Petitions, Reports, Additional Agenda Items & Public Comments

Old Business:

Public Property Hamilton:

Commissioner Hamilton announced that the in-operable sewer plant pump is still not repaired, after review of the situation it was determined that future welding work will repair the pump at a minimal cost to the Village.

Streets Lamb:

Commissioner Lamb referred to Engineer Guy Christensen for an Old Stage Road update. Mr. Christensen stated that the bid letting for repair work on Old Stage Road will commence in April, project awarding will be in May and the road will be closed for repair work starting early June.

New Business:

Public Property Hamilton:

Commissioner Hamilton presented the Council with a financial report that was compiled by the Seneca Park Board; this gave a breakdown of all expenditures and income by the board. In addition, Comm. Hamilton stated a water leak happened on January 31, 2013 at Seneca Place location. An excavating company and leak detection service was called in to facilitate a solution.

A motion was made by Comm. Hamilton and seconded by Comm. Lamb that the Council approves an expenditure of \$1417.00 to Associated Technical Services for the repair of a water leak to be taken out of the Water Department.

Roll Call: Ayes: Hamilton, Lamb, Sears, Timmons, Spicer  
Nays: none

A motion was made by Comm. Hamilton and seconded by Comm. Timmons that the Council approves an expenditure of \$3275.00 to Illinois Valley Excavating, Inc. for the repair of a water leak to be taken out of the Water Department.

Roll Call: Ayes: Hamilton, Timmons, Sears, Lamb, Spicer  
Nays: none

Accounts & Finance Timmons:

Commissioner Timmons announced that the Village will soon have a stamp available for use with the Passport to Your National Parks Program. This program was launched in 1986 and provides information and encourages visitation to all of America's National Parks. Seneca's Hogan Grain Elevator, located on the I & M Canal is a part of the National Heritage Corridor; anyone wishing to visit Seneca that would like a passport stamp will be able to do so after this stamp is received. Comm. Timmons shared his appreciation to Clerk Russell for researching this opportunity to bring in tourism to our Village.

Streets Lamb:

Commissioner Lamb announced three yearly activities that would produce closure of Route 170; due to the proposed closures, a resolution is required by the Illinois Department of Transportation. The first event for 2013 is the Memorial Day Ceremony which will take place on May 27, 2013; the second is the Homecoming Parade on September 29, 2013 and lastly the 2013 Seneca Cruise Night on August 24, 2013.

A motion was made by Comm. Lamb and seconded by Comm. Sears that the Council adopts Resolution #490, for the 2013 Memorial Day Ceremony.

Roll Call: Ayes: Lamb, Sears, Hamilton, Timmons, Spicer  
Nays: none

A motion was made by Comm. Lamb and seconded by Comm. Sears that the Council adopts Resolution #491, for the 2013 Homecoming Parade.

Roll Call: Ayes: Lamb, Sears, Hamilton, Timmons, Spicer  
Nays: none

A motion was made by Comm. Lamb and seconded by Comm. Hamilton that the Council adopts Resolution #492, for the 2013 Cruise Night.

Roll Call: Ayes: Lamb, Hamilton, Timmons, Sears, Spicer  
Nays: none

Public Health & Safety Sears:

Commissioner Sears stated that there is a need to hire an additional part-time police officer and said that Anthony Puleo has applied for the position.

A motion was made by Comm. Sears and seconded by Comm. Timmons that the Council approves the hiring of Anthony Puleo as a part-time police officer at a rate of \$17.66 per hour.

Roll Call: Ayes: Sears, Timmons, Hamilton, Lamb, Spicer  
Nays: none

In addition, Comm. Sears stated that the 2013-14 Seneca Festival Committee has been submitted to the Village Council for approval.

A motion was made by Comm. Sears and seconded by Comm. Lamb that the Council adopts Resolution #493 for the 2013-14 Festival Committee.

Roll Call: Ayes: Sears, Lamb, Hamilton, Timmons, Spicer  
Nays: none

Public Affairs Mayor Spicer:

Mayor Spicer announced that the American Disabled Veterans have once again asked permission to collect donations throughout the Village at various business locations on April 26 & 27<sup>th</sup>. Consensus of Council was to allow this yearly campaign and Clerk instructed to contact the commander. Mayor Spicer also announced to the Council that he received a letter from the City of Ottawa regarding the Illinois Valley Corridor Comprehensive Public Transportation Study. The letter indicated that a community representative from each city will need to participate in the study committee; after canvassing the Council, Commissioner Hamilton indicated that he would be the Seneca community representative in addition to Mayor Spicer. In addition, Mayor Spicer announced that the Village is seeking someone to act as the Village Census representative; the job will pay \$10.00 per hour and hours will be very limited until prior to 2020, when the next Census will take place.

A motion was made by Comm. Timmons and seconded by Comm. Hamilton that the Council enters into executive session to discuss release of executive session minutes and collective bargaining.

Roll Call: Ayes: Timmons, Hamilton, Lamb, Sears, Spicer  
Nays: none

A motion was made by Comm. Hamilton and seconded by Comm. Timmons that the Council returns to regular session.

Roll Call: Ayes: Hamilton, Timmons, Sears, Lamb, Spicer  
Nays: none

A motion was made by Comm. Timmons and seconded by Comm. Sears that the February 5, 2013 council meeting is adjourned at 8:02pm.

Roll Call: Ayes: Timmons, Sears, Hamilton, Lamb, Spicer  
Nays: none

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Theresa L. Russell, Village Clerk