

The Seneca Village Council held its regularly scheduled Council budget meeting on May 7, 2013 at the Seneca Village Hall.

Council budget meeting was called to order at 6:00pm

Roll Call: Present: Timmons, Hamilton, Lamb, Spicer
Absent: Sears

A motion was made by Comm. Hamilton and seconded by Comm. Timmons that the Council allows Gayla Barla to be recoding secretary for the May 7, 2013 budget meeting.

Roll Call: Ayes: Hamilton, Timmons, Lamb, Spicer
Nays: none

Treasurer's Report:

Village Treasurer gave Council a report on fiscal year 2012-13 financial status. It was determined by consensus of Council that proposed budgets will be utilized for each department and that the Village Treasurer was directed to give monthly budgets to Commissioners and/or department supervisors. Commissioner Timmons was directed by Council to draft a letter to department supervisors on department budget constraints; directing each to spend within the budgets otherwise layoffs and/or furlough days will be a future potential.

A motion was made by Comm. Hamilton and seconded by Comm. Lamb that the May 7, 2013 budget meeting is adjourned at 6:39 pm.

Roll Call: Ayes: Hamilton, Lamb, Timmons, Spicer
Nays: none

The Seneca Village Council held its regularly scheduled Council meeting on May 7, 2013 at the Seneca Village Hall.

Council meeting was called to order at 7:00 pm.

Roll Call: Present: Timmons, Hamilton, Lamb, Spicer
Absent: Sears

A motion was made by Comm. Hamilton and seconded by Comm. Lamb that the Council approves the April 16, 2013 council meeting minutes as presented.

Roll Call: Ayes: Hamilton, Lamb, Timmons, Spicer
Nays: none

Treasurer's Report:

A motion was made by Comm. Timmons and seconded by Comm. Lamb that the Council approves the payment of bills as presented.

Roll Call: Ayes: Timmons, Lamb, Hamilton, Spicer
Nays: none

No Seneca Business Spotlight presentation

Communications, Petitions, Reports, Additional Agenda Items & Public Comments

1. Public Hearing Announcement
2. IDOT Announcements
3. Dispatch Resignation Announcement

Mayor Spicer announced the next Council meeting will begin at 6:45pm for the Appropriation Ordinance Public Hearing.

Commissioner Sears arrived at 7:04pm

Old Business:

Public Health & Safety Sears:

Commissioner Hamilton spoke on Commissioner Sears' behalf regarding the topic of 911 Tower Update. The tower was delivered unassembled; it was determined at the time of delivery that a gas line would need to be moved and in addition, Commissioner Hamilton stated he researched the cost of painting the tower unassembled vs. assembled which ranged between \$5,800 to \$12,000 by Tower Works. After discussion, Mayor Spicer stated due to budget constraints, he wished that the painting portion of the tower be postponed until further notice.

A motion was made by Comm. Hamilton and seconded by Comm. Lamb that the Village Council approves an expenditure of approximately \$5000.00 to Nicor for gas line relocation to be taken out of the Grundy Co. Consolidation fund to be reimbursed by the Windmill Fund.

Roll Call: Ayes: Hamilton, Lamb, Timmons, Sears, Spicer
Nays: none

Commissioner Sears announced there are two Ordinances which revise previously adopted Ordinances 13-01 & 13-02 up for passage.

A motion was made by Comm. Sears and seconded by Comm. Hamilton that the Council adopts Ordinance 13-04, which amends Section 3 of Ord. 13-01 pertaining to the duties required in the emergency dispatch contract.

Roll Call: Ayes: Sears, Hamilton, Timmons, Lamb, Spicer
Nays: none

A motion was made by Comm. Sears and seconded by Comm. Timmons that the Council adopt Ordinance #13-05, amending Ord. 13-02 pertaining to contracting the operations of the Village of Seneca's Emergency Telephone System Board.

Roll Call: Ayes: Sears, Timmons, Hamilton, Lamb, Spicer
Nays: none

Public Property Hamilton:

Comm. Hamilton announced that employee Paul Rivett has resigned after 23 years employment; Village Council wished him well in his future endeavors. Also announced was the Seneca Park Board recommended Ingrid Ziemann for the Park Board Custodial position.

A motion was made by Comm. Hamilton and seconded by Comm. Lamb that the Village Council hires Ingrid Ziemann as summer part-time park custodian at an hourly rate of \$10.00 to be taken out of Park Board funds.

Roll Call: Ayes: Hamilton, Lamb, Sears, Timmons, Spicer
Nays: none

In addition, Comm. Hamilton announced several children's camps slated for this summer by the Seneca Park Board including cooking camps, guitar camp and art camps. Also, there will be offered a free youth fishing derby on May 25, 2013 for kids aged 12 and under, a special thank you was given to Mr. Jerry Barla and Mr. George Oswald for offering to help with this event.

New Business:

Accounts & Finance Timmons:

Comm. Timmons announced that the Seneca Historical Guild is looking for donations for their annual yard sale on Saturday, June 8th.

Streets Lamb:

Comm. Lamb stated that street maintenance interviews were completed and two names were chosen for the 2013 summer Ryan Schuetz and Aaron Applebee.

A motion was made by Comm. Lamb and seconded by Comm. Hamilton that the Council hires Aaron Applebee as summer street maintenance worker at an hourly rate of \$9.00 to be taken out of street department.

Roll Call: Ayes: Lamb, Hamilton, Sears, Timmons, Spicer
Nays: none

A motion was made by Comm. Lamb and seconded by Comm. Hamilton that the Council hires Ryan Schuetz as summer street maintenance worker at a rate of \$9.00 to be taken out of Street Department.

Roll Call: Ayes: Lamb, Hamilton, Timmons, Sears, Spicer
Nays: None

Comm. Lamb stated on behalf of the IL Department of Transportation, construction will commence on or about June 17th on the replacement of a box culvert located on US 6 approximately 1.9 miles west of IL 170. The road closure will be approximately 30 days.

Public Health & Safety Sears:

Commissioner Sears announced that Dispatch Supervisor Michelle Balsitis has given a resignation after 13 years of employment; our Village Council wished her well in her future endeavors. Due to the resignation, two part-time dispatchers have been recommended for hire by Chief Ray Meglan.

A motion was made by Comm. Sears and seconded by Comm. Lamb that the Council approves hiring Leslie Coleman as part-time dispatcher at an hourly rate of \$10.80 to be taken out of the Public Health & Safety Department.

Roll Call: Ayes: Sears, Lamb, Timmons, Hamilton, Spicer
Nays: none

A motion was made by Comm. Sears and seconded by Comm. Lamb that the Council approves hiring Kathy Cabada as part-time dispatcher at an hourly rate of \$10.80 to be taken out of the Public Health & Safety Department.

Roll Call: Ayes: Sears, Lamb, Timmons, Hamilton, Spicer
Nays: none

Public Affairs Spicer:

Mayor Spicer stated that due to the recent flooding, Seneca had a vast amount of volunteers helping to alleviate conditions in our Village. Mayor thanked all involved

with the flooding, including our very own Emergency Management staff Kathy Angelakos, Jim Fiedler, street maintenance workers as well as Miller Company for use of equipment. Damage occurred to the Marseilles Dam which will in turn require repair work that could last in excess of ten days; furthermore the Seneca Boat Launch will be inaccessible until further notice. Commissioner Timmons added that due to the necessary repair work on the Marseilles Dam causing the pool to be lowered, it would be a good time to complete updates to the boat launch area.

In addition, Mayor announced that a yearly contract with the Local Government Health Plan has been forwarded to his attention for passage.

A motion was made by Comm. Hamilton and seconded by Comm. Sears that the Council allows Mayor Spicer to sign a Local Government Health Plan Amendment through the State of Illinois Department of Central Management Services.

Roll Call: Ayes: Hamilton, Sears, Timmons, Lamb, Spicer
Nays: none

A motion was made by Comm. Hamilton and seconded by Comm. Timmons that the council enters into executive session to discuss Personnel and Collective Bargaining.

Roll Call: Ayes: Hamilton, Timmons, Sears, Lamb, Spicer
Nays: none

A motion was made by Comm. Sears seconded by Comm. Hamilton that the Council returns to regular session.

Roll Call: Ayes: Sears, Hamilton, Timmons, Lamb, Spicer
Nays: none

A motion was made by Comm. Hamilton and seconded by Comm. Timmons that the Village approve a monthly fee of \$950.00 to Total Environmental Service Technologies for analytical testing of water and wastewater plants to be taken 80 % out of wastewater and 20% out of water department.

Roll Call: Ayes: Hamilton, Timmons, Sears, Lamb, Spicer
Nays: none

A motion was made by Comm. Sears and seconded by Comm. Hamilton that the Council hires Andrew Applebee as summer public works employee at an hourly rate of \$15.00 to be taken out of the Water Department.

Roll Call: Ayes: Sears, Hamilton, Timmons, Lamb, Spicer
Nays: none

A motion was made by Comm. Hamilton and seconded by Comm. Timmons that the May 7, 2013 council meeting is adjourned at 8:15 pm.

Roll Call: Ayes: Sears, Timmons, Lamb, Hamilton, Spicer
Nays: none

Theresa L. Russell, Village Clerk