

Seneca Village Council held a regularly scheduled Council meeting at Seneca Village Hall on August 7, 2018 and called to order at 7:00p.m.

Roll Call: Present: Barla, Applebee, Olson and Spicer

Absent: Timmons

A motion was made by Comm. Olson and seconded by Comm. Barla that the Council approves the July 17, 2018 Council meeting minutes as presented.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council approves the payment of bills as presented.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

No Seneca Business Spotlight presented.

COMMUNICATIONS, PETITIONS, REPORTS AND ADDITIONAL AGENDA ITEMS:

Dr. Jim Carlson, Superintendent of the Seneca High School was in attendance and gave a verbal thank you to both Commissioner Applebee and Chief of Police George Lamboley on behalf of the school board and administration for the expedient nature of coming together and getting a School Resource Officer agreement in place along with the hiring of said officer. He commended the council for working with the school to get this done.

Comm. Olson added an additional agenda item for Old Business.

Comm. Barla, Comm. Olson and Mayor Spicer all added an additional agenda item for New Business.

OLD BUSINESS:

Commissioner Olson

1. Comm. Olson thanked the Cruise Night Committee for a job well done. He said it was a hot night but overall lots of people in town.
2. Discussion of 2018 Street Program

Comm. Olson reiterated that street patching is underway. He stated that he and Engineer Casey McCollom have been looking at micro surfacing some of the streets in town. Engineer McCollom explained that micro surfacing along with cape sealer is a thinner layer of asphalt technique used to preserve streets/roads that have not completely failed. Micro surfacing alone will add

approximately 4-5 years of life to the pavement of marginally sound quality. The Cape Sealing would involve some tar and chipping first then come back over and Micro Surface. This technique would potentially add 7 years to the life of the street/road. He gave an example of rating the streets from 1 to 5 with 1 being the worst. You would ideally treat the streets rated as 2 or 3, catching them before they become ones. These techniques are 1/3 the cost of completely re-doing a street. Comm. Olson pointed out this would help spread out the cost of the street programs and enable the Village to touch those less traveled streets. He is looking at three streets in town. Engineer McCollom stated that these techniques are done by nationwide outfits and if the Village could partner with someone, for example Grundy County, when they have work in the area it would be a cost savings for the Village.

COMMISSIONER'S REPORT AND NEW BUSINESS:

PUBLIC PROPERTY, WATER & SEWER TIMMONS:

Mayor Spicer presented the following for approval in Comm. Timmons absence.

Mayor presented for approval an expenditure to Hawkins, Inc. for chemicals for the water plant in the amount of \$3,366.13 to be taken out of Water.

A motion was made by Comm. Olson and seconded by Comm. Barla that the Council approves an expenditure to Hawkins Inc for chemicals for the water plant in the amount of \$3,366.13 to be taken out of Water.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

Mayor presented for approval an expenditure to Chamlin & Associates for engineering work performed on the Crotty Park Walnut Street Water main Project in the amount of \$6,220.00 to be taken out of Water.

A motion was made by Comm. Applebee and seconded by Comm. Olson that the Council approves an expenditure to Chamlin & Associates for engineering work performed on the Crotty Park Walnut Street Water main Project in the amount of \$6,220.00 to be taken out of Water.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

Mayor presented for approval an expenditure to Master Meter for Annual Software Support in the amount of \$1,500.00 to be taken equally from both Water and Sewer.

A motion was made by Comm. Olson and seconded by Comm. Barla that the Council approves an expenditure to Master Meter for Annual Software Support in the amount of \$1,500.00 to be taken equally from both Water and Sewer.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

Mayor presented for approval an expenditure to Landcomp Corp. for Sludge Hauling in the amount of \$2,070.66 to be taken from Sewer.

A motion was made by Comm. Applebee and seconded by Comm. Barla that the Council approves an expenditure to Landcomp Corp. for Sludge Hauling in the amount of \$2,070.66 to be taken from Sewer.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

Mayor presented for approval an expenditure to A&E Septic Services for camera and locating three sanitary sewer lines in the amount of \$1,855.00 to be taken from Sewer.

A motion was made by Comm. Olson and seconded by Comm. Barla that the Council approves an expenditure to A&E Septic Services for camera and locating three sanitary sewer lines in the amount of \$1,855.00 to be taken from Sewer.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

Mayor presented for approval an expenditure to A&E Septic Services for vac and wash down of the excess flow tank, due to our vac not being big enough, in the amount of \$2,700.00 to be taken from Sewer.

A motion was made by Comm. Barla and seconded by Comm. Applebee that the Council approves an expenditure to A&E Septic Services for vac and wash down of the excess flow tank in the amount of \$2,700.00 to be taken from Sewer.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

ACCOUNTS AND FINANCE BARLA:

Comm. Barla announced a Quarterly Budget Meeting will take place on August 21, 2018 at 6:45 p.m. with the regular Council Meeting to immediately follow.

Comm. Barla discussed Seneca Ace Hardware's "mummify" program, in which they are selling large mums. Comm. Barla suggested the Village purchase four mums to be placed at each welcome to Seneca sign. The program was discussed and the Council discussed the welcome signs being updated and painted by Ingrid. There was a consensus to purchase the four mums.

STREETS OLSON:

Comm. Olson presented for approval an expenditure to Chamlin & Associates for Preliminary Engineering Services for the 2018 Motor Fuel Tax Street Maintenance Program in the amount of \$11,615.75 to be taken from Motor Fuel Tax.

A motion was made by Comm. Olson and seconded by Comm. Applebee that the Council approves an expenditure to Chamlin & Associates for Preliminary Engineering Services for the 2018 Motor Fuel Tax Street Maintenance Program in the amount of \$11,615.75 to be taken from Motor Fuel Tax.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

Comm. Olson presented to the Council that he has been speaking with Mary Jo Warskow from ComEd about ComEd's Energy Efficiency Program. The purpose of the program is to convert the street lights to LED lighting. Mary Jo Warskow gave Comm. Olson a list of companies that work with ComEd. Comm. Olson has tried to contact several companies, and has only heard back from Timm Electric out of Joliet about setting up an appointment. ComEd will help with 75% of the project costs. ComEd claims the conversion to LED lighting will reduce the Village's energy bills by 50%. Comm. Applebee thinks this is a wonderful idea. Mayor Spicer thinks this program will save the Village a lot of money in the long run.

Comm. Olson commended Police Chief George Lamboley for preparing and sending a letter to IDOT in a very timely fashion regarding the issues on Main Street causing people to swerve into the other lane and causing a safety issue.

Comm. Olson further advised that there is an issue on Main Street at the bridge in front of Bryant's. Casey McCollom inspected the bridge and the problem is with the box culvert due to settlement issues. Comm. Olson will ask Police Chief George Lamboley to send a letter to IDOT.

PUBLIC HEALTH AND SAFETY APPLEBEE:

Comm. Applebee presented for approval an expenditure to Stephen A. Laser for evaluation assessments in the amount of \$1,650.00 to be taken from Public Health & Safety. Comm. Applebee explained that for all full-time police officer hires, they are now sent for a psychological evaluation and a physical evaluation. Over the past month, four people were sent for psychological and physical evaluations.

A motion was made by Comm. Applebee and seconded by Comm. Olson that the Council approves an expenditure to Stephen A. Laser for evaluation assessments in the amount of \$1,650.00 to be taken from Public Health & Safety.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

Comm. Applebee reminded the Council that Cindy Meglan is leaving by the end of the month and accordingly the Police Department needs a new administrative secretary. Due to the desire for LEADS and

RMS certifications, the position was advertised within the dispatch community. Chief Lamboley and Comm. Applebee have selected Rachel Upchurch for the position due to her high level of qualifications and she will be able to be trained by Cindy Meglan prior to her retirement.

A motion was made by Comm. Applebee and seconded by Comm. Barla to approve the hiring of Rachel Upchurch as the new Police Department administrative secretary at the rate of \$18.25 per hour. Comm. Olson stated that he respects Chief Lamboley and Comm. Applebee's decision and believes that Ms. Upchurch will do great, but he believes all public positions should be put out to the public.

Roll Call: Ayes: Barla, Applebee, and Spicer

Nays: Olson

Absent: Timmons

Comm. Applebee presented the Council with an Intergovernmental Agreement Between the Village and the Seneca Grade School District 170 to provide a School Resource Officer.

A motion was made by Comm. Applebee and seconded by Comm. Olson that the Council approve the Intergovernmental Agreement between the Village of Seneca and Seneca Grade School District 170 to provide a School Resource Officer to School District 170.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

Comm. Applebee then stated that in light of the approval of the Intergovernmental Agreement a School Resource Officer needs to be hired and Andrew Armitage has been selected for the position.

A motion was made by Comm. Applebee and seconded by Comm. Barla that the Council approve the hiring of Andrew Armitage as School Resource Officer at a rate of \$20.17 per hour.

PUBLIC AFFAIRS SPICER:

Mayor Spicer presented Ordinance No. 18-11, Ordinance for Working Cash Fund, for passage. Mayor Spicer stated that this ordinance is passed annually. No questions were presented.

A motion was made by Comm. Barla and seconded by Comm. Olson that the council adopts Ordinance No. 18-11, Ordinance for Working Cash Fund.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

Mayor Spicer presented for approval an expenditure to Gordon & Backhus Glass & Lock, Inc. for work done to date on the restrooms at the boat launch in the amount of \$2,373.56 to be taken from Public

Comfort Fund. Mayor Spicer explained that this is specifically for the installation of automatic locks at the public restrooms at the boat launch. This way the doors will open and lock at specific times of the day and night.

A motion was made by Comm. Olson and seconded by Comm. Applebee that the Council approves an expenditure to Gordon & Backhus Glass & Lock, Inc. for work done to date on the restrooms at the boat launch in the amount of \$2,373.56 to be taken from Public Comfort Fund.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

Mayor Spicer presented for approval an expenditure to Green-up Playground & Site Amenity Installation for installation of the playground equipment at Crotty Park in the amount of \$31,276.00 to be taken from Public Benefit.

A motion was made by Comm. Olson and seconded by Comm. Barla that the Council approves an expenditure to Green-up Playground & Site Amenity Installation for installation of the playground equipment at Crotty Park in the amount of \$31,276.00 to be taken from Public Benefit.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

NEW BUSINESS:

Mayor Spicer announced that there will be a Special Meeting of the Council on Friday, August 10, for purpose of approving payment to Stott Contracting, LLC. Stott Contracting, LLC just finished work this morning and must be paid by August 18, 2018 or we will lose our grant.

PUBLIC COMMENT:

There was no public comment.

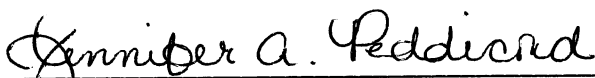
A motion was made by Comm. Barla and seconded by Comm. Olson to adjourn the council meeting.

Roll Call: Ayes: Barla, Applebee, Olson and Spicer

Nays: none

Absent: Timmons

The meeting was adjourned at 7:34 p.m.



Jennifer A. Peddicord, Village Clerk