

Seneca Village Council held a regularly scheduled Council meeting at Seneca Village Hall on November 6, 2018 and the meeting was called to order at 7:00p.m.

Roll Call: Present: Barla, Applebee, Olson, and Timmons

Absent: Mayor Spicer

All stood for the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Comm. Applebee and seconded by Comm. Olson that the Council approve the appointment of Rick Barla as Mayor *Pro Tem* due to the absence of Mayor Spicer.

Roll Call: Ayes: Barla, Applebee, Timmons and Olson

Nays: None

Absent: Mayor Spicer

A motion was made by Comm. Olson and seconded by Comm. Applebee that the Council approve the October 16, 2018 Budget meeting minutes as presented.

Roll Call: Ayes: Barla, Applebee, Timmons and Olson

Nays: None

Absent: Mayor Spicer

A motion was made by Comm. Applebee and seconded by Comm. Timmons that the Council approve the October 16, 2018 Council meeting minutes as presented.

Roll Call: Ayes: Barla, Applebee, Timmons and Olson

Nays: None

Absent: Mayor Spicer

A motion was made by Comm. Olson and seconded by Comm. Applebee that the Council approve the payment of bills as presented.

Roll Call: Ayes: Barla, Applebee, Timmons and Olson

Nays: None

Absent: Mayor Spicer

No Seneca Business Spotlight presented.

COMMUNICATIONS, PETITIONS, REPORTS AND ADDITIONAL AGENDA ITEMS:

None.

OLD BUSINESS:

None.

COMMISSIONER'S REPORT AND NEW BUSINESS:

PUBLIC PROPERTY, WATER & SEWER - TIMMONS:

None.

ACCOUNTS AND FINANCE - BARLA:

Comm. Barla announced that the Village's tax levy will increase by 2.7%. The proposed tax levy ordinance is on file at Village Hall for review. Comm. Barla advises that the Village's accounts are taxed at the maximum. The increase in the tax levy is due to an increase in social security, unemployment compensation, and worker's compensation. The tax levy ordinance will be passed at the December 4, 2018 council meeting.

Comm. Barla presented for approval an expenditure to RMA Insurance in the amount of \$97,990.73 for the Village's risk management insurance coverage. The council was advised that by making a one-time payment it will save the Village approximately \$1,000.00.

A motion was made by Comm. Olson and seconded by Comm. Timmons that the Council approves the expenditure to RMA Insurance in the amount of \$97,990.73 to be divided as follows:

Public Affairs Department:	\$70.00
Accounts & Finance Department:	\$70.00
Streets Department:	\$70.00
Public Health & Safety Department:	\$70.00
Public Property Department:	\$70.00
Parks Department:	\$2,579.94
Water Fund:	\$15,417.77
Sewer Fund:	\$12,640.81
Liability Fund:	\$67,002.21

Roll Call: Ayes: Barla, Applebee, Timmons and Olson

Nays: None

Absent: Mayor Spicer

Comm. Barla brought to the Council's attention the bond abatement ordinance, which will be presented for adoption at the November 20, 2018 council meeting. The two bonds being abated are the 2012 sewer work bond and the 2016 bond for the purchase of the property on the hill. During the current council's term, three outstanding bonds have been retired.

STREETS - OLSON:

Comm. Olson presented for approval an expenditure to The Turf Team for thumb kit for the new mini-excavator in the amount of \$2,500.00 to be taken 40% out of Streets, 30% out of Water and 30% out of Sewer.

A motion was made by Comm. Olson and seconded by Comm. Applebee that the Council approves an expenditure to The Turf Team for thumb kit for the new mini-excavator in the amount of \$2,500.00 to be taken 40% out of Streets, 30% out of Water and 30% out of Sewer.

Roll Call: Ayes: Barla, Applebee, Timmons and Olson

Nays: None

Absent: Mayor Spicer

Comm. Olson announced that he is working with a contractor on getting approval to participate in ComEd's incentive program to change the Village's street lights to LEDs. There are approximately 45 street lights in town and this will save the Village approximately \$13,000 to \$15,000 a year.

Comm. Olson requested that the discussion on approval of employee pay raises be tabled until after executive session.

PUBLIC HEALTH AND SAFETY - APPLEBEE:

Comm. Applebee presented the Council with a request for the assignment of a weapons officer for the purpose of maintenance and control of lethal and less than lethal weapons. The position would entail keeping, cleaning and updating all weapons.

A motion was made by Comm. Applebee and seconded by Comm. Olson that the Council approves the Assignment of Ronald Erickson as Weapons Officer with a \$1.00 per hour stipend effective October 29, 2018.

Roll Call: Ayes: Barla, Applebee, Timmons and Olson

Nays: None

Absent: Mayor Spicer

Comm. Applebee requested the approval of the hiring of Ronald McCluskey as a full-time police officer due to the recent resignation of a full-time police officer.

A motion was made by Comm. Applebee and seconded by Comm. Olson that the Council approves the hiring of Ronald McCluskey as a full-time police officer at the rate of \$20.17 per hour.

Roll Call: Ayes: Barla, Applebee, Timmons and Olson

Nays: None

Absent: Mayor Spicer

Comm. Applebee announced that the Police Department's Shop with a Cop program is accepting donations. Shop with a cop will take place on Saturday, December 15, 2018. Chief Lamboley described the schedule of events on December 15.

Comm. Applebee reminded the Council and the Village residents of the winter burn hours, which begin November 15, 2018 and are in effect until April 15, 2019. Burning is allowed Thursday, Friday and Saturday only from 9:00 a.m. to 4:00 p.m. No burning is allowed on streets, sidewalks or alleyways.

PUBLIC AFFAIRS - SPICER:

Comm. Barla, as Mayor *Pro Tem*, brought the Updated Ordinance Adopting an Updated Policy Prohibiting Sexual Harassment for the Village of Seneca to the Council's attention. The ordinance is being updated due to a change in the law which extends the time to file charges of discrimination with the Illinois Department of Human Rights from 180 days to 300 days. This ordinance will be adopted at the November 20, 2018 council meeting.

Comm. Barla presented the Council with the opportunity to advertise in the I&M Canal Heritage Corridor Visitor Guide, as has been done in the past. The Village's ad in the 2018 visitor guide was a 1/6 page ad and it was recommended that the same ad be purchased.

A motion was made by Comm. Olson and seconded by Comm. Applebee that the Council approves an expenditure for advertising in the I&M Canal Heritage Corridor Visitor Guide in the amount of \$410.00.

Roll Call: Ayes: Barla, Applebee, Timmons and Olson

Nays: None

Absent: Mayor Spicer

PUBLIC COMMENT:

Chief Lamboley reminded the Council and the residents of Seneca that with the time change and it being darker much earlier, please be aware of pedestrians walking in the dark, especially because there are so many Winter sports.

Emergency Management Services Coordinator Natalie Wiza brought to the Council's and the residents of Seneca's attention that we will be experiencing some arctic air in the near future and all homeowners should have their chimneys and furnaces checked in preparation for the freezing temperatures.

Ms. Wiza also reminded everyone that there will be a CPR class on Monday, November 12 at the Seneca Fire Station and anyone is welcome to attend. The cost is \$25.00 and includes CPR training, choking training and AED.

EXECUTIVE SESSION:

A motion was made by Comm. Timmons and seconded by Comm. Olson to enter into executive session to discuss personnel (Section 2(c)(1) – Employee hiring, firing, compensation, discipline and performance.) at 7:30 p.m.

Roll Call: Ayes: Barla, Applebee, Timmons and Olson

Nays: None

Absent: Mayor Spicer

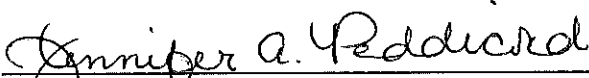
The Council returned to regular session at 7:44 p.m.

A motion was made by Comm. Olson and seconded by Comm. Applebee to adjourn the council meeting.

Roll Call: Ayes: Barla, Applebee, Olson, Timmons and Spicer

Nays: none

The meeting was adjourned at 7:45 p.m.



Jennifer A. Peddicord, Village Clerk