

Seneca Village Council held a regularly scheduled Council meeting at Seneca Village Hall on December 18, 2018 and the meeting was called to order at 7:00p.m.

Roll Call: Present: Mayor Spicer, Commissioners Barla, Applebee, Olson, and Timmons

Absent: None

All stood for the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Comm. Barla and seconded by Comm. Applebee that the Council approve the December 4, 2018 Council meeting minutes as presented.

Roll Call: Ayes: Spicer, Barla, Applebee, Timmons and Olson

Nays: None

Absent: None

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council approve the November Treasurer's Report, payroll and payment of bills as presented.

Roll Call: Ayes: Spicer, Barla, Applebee, Timmons and Olson

Nays: None

Absent: None

No Seneca Business Spotlight presented.

COMMUNICATIONS, PETITIONS, REPORTS AND ADDITIONAL AGENDA ITEMS:

None.

OLD BUSINESS:

Commissioner Olson advised the Council and the Village residents that we have received a locate from the State of Illinois for milling from the railroad tracks to Route 6 to be done in June. Both Casey McCollum and Chief Lamboley were thanked for their assistance in getting the State's attention to this ongoing problem.

COMMISSIONER'S REPORT AND NEW BUSINESS:

PUBLIC PROPERTY, WATER & SEWER - TIMMONS:

Comm. Timmons presented for approval an expenditure to Chamlin & Associates in the amount of \$7,496.00 for engineering services for Sanitary Sewer – Union Street to Lincoln Street – to be taken out of

Sewer. Village engineer, Casey McCollum, advised that this bill is for the final punch list items for the project.

A motion was made by Comm. Timmons and seconded by Comm. Olson that the Council approves the expenditure to Chamlin & Associates for engineering services for Sanitary Sewer – Union Street to Lincoln Street – to be taken out of Sewer.

Roll Call: Ayes: Spicer, Barla, Applebee, Timmons and Olson

Nays: None

Absent: None

Comm. Timmons announced that the Village will be continuing its annual Christmas tradition of disposing of live Christmas trees for residents. Residents are encouraged to bring their live tree up to Village tree after the holidays for disposal.

ACCOUNTS AND FINANCE - BARLA:

Comm. Barla presented for approval a number of third quarter account transfers.

A motion was made by Comm. Barla and seconded by Comm. Applebee that the Council approves the following transfers:

Transfer of \$425,749.00 from Illinois Funds to the General Checking Account;

Transfer of \$171,250.00 from Investments to the General Checking Account;

Transfer of \$50,000.00 from MFT Money Market to the MFT General Checking Account;

Transfer of \$5,000.00 from Video Gaming Fund to the Downtown Development Fund.

Roll Call: Ayes: Spicer, Barla, Applebee, Timmons and Olson

Nays: None

Absent: None

Comm. Barla presented Resolution No. 550, A Resolution Adopting a Policy for Village Credit Card Use by Employees/Officials of the Village of Seneca. Comm. Barla explained that this policy is for the protection of the Village and its personnel while using the credit card. The sign-in/sign-out form, as presented, will be revised to include the date. This policy was put into effect December 11, 2018 and will benefit all that have access to the credit card.

A motion was made by Comm. Barla and seconded by Comm. Applebee to approve the adoption of Resolution No. 550, A Resolution Adopting a Policy for Village Credit Card Use by Employees/Officials of the Village of Seneca.

Roll Call: Ayes: Spicer, Barla, Applebee, Timmons and Olson

Nays: None

Absent: None

Comm. Barla commended both Village Clerk Jennifer Peddicord and Treasurer Nancy Gross for completing their respective schools this fall. Clerk Peddicord completed her first year of training by the Municipal Clerks of Illinois and has made several changes in the office as a result. Treasurer Gross completed her annual 16-hour advanced training with the Illinois Municipal Treasurers Institute and has implemented a number of changes over the years as a result.

STREETS - OLSON:

Comm. Olson presented for approval an expenditure to HAP Industries, Inc. in the amount of \$2,654.40 for the lease of Christmas decorations to be taken out of the Downtown Fund. This is the last year of the contract with HAP Industries, Inc.

A motion was made by Comm. Olson and seconded by Comm. Barla that the Council approves an expenditure to HAP Industries, Inc. in the amount of \$2,654.40 for the lease of Christmas decorations to be taken out of the Downtown Fund.

Roll Call: Ayes: Spicer, Barla, Applebee, Timmons and Olson

Nays: None

Absent: None

PUBLIC HEALTH AND SAFETY - APPLEBEE:

Comm. Applebee presented the Council with the Collective Bargaining Agreement between the Village and the Metropolitan Alliance of Police, Seneca Chapter #396, for approval. Comm. Applebee highlighted a number of the agreements reached during negotiations and advised that overall negotiations went well.

A motion was made by Comm. Applebee and seconded by Comm. Barla that the Council approves the Collective Bargaining Agreement between the Village and the Metropolitan Alliance of Police, Seneca Chapter #396.

Roll Call: Ayes: Spicer, Barla, Applebee, Timmons and Olson

Nays: None

Absent: None

Comm. Applebee presented for approval to the Council the hiring of a part-time police officer, Jeffery Cole, as a substitute for the School Resource Officers at the rate of \$20.14.

A motion was made by Comm. Applebee and seconded by Comm. Olson that the Council approves the hiring of part-time police officer, Jeffery Cole, at the rate of \$20.14.

Roll Call: Ayes: Spicer, Barla, Applebee, Timmons and Olson

Nays: None

Absent: None

Comm. Applebee announced that the Police Department's Shop with a Cop program was held on Saturday, December 15, 2018. A great time was had by all and there was a wonderful group of kids that went shopping. Thank yous were given to everyone involved in organizing and helping with the shopping and wrapping: Chief Lamboley, the police officers, Village personnel, Rachel Upchurch, and bus driver Teresa Smith. A special thank you was extended to all of the residents and businesses that made donations; without those generous donations, this program would not be possible.

PUBLIC AFFAIRS - SPICER:

Mayor Spicer presented for approval an expenditure to the Law Offices of Robert J. Russo in the amount of \$1,920.00 for legal services.

A motion was made by Comm. Olson and seconded by Comm. Barla that the Council approves an expenditure to the Law Offices of Robert J. Russo in the amount of \$1,920.00 for legal services to be paid as follows:

Public Health & Safety:	\$960.00
Public Property:	\$457.50
Accounts & Finance:	\$75.00
Public Affairs:	\$225.00
TIF:	\$75.00
Zoning:	\$127.50

Roll Call: Ayes: Spicer, Barla, Applebee, Timmons and Olson

Nays: None

Absent: None

The approval of Resolution No. 551, Releasing of Executive Session Minutes was tabled, to be approved following executive session.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

A motion was made by Comm. Barla and seconded by Comm. Timmons to enter into executive session to discuss Litigation (Section 2(c)(11) – Pending, probable or imminent litigation) and to review and approve the release of closed executive session minutes at 7:25 p.m.

Roll Call: Ayes: Spicer, Barla, Applebee, Timmons and Olson

Nays: None

Absent: None

The Council returned to regular session at 7:50 p.m.

Mayor Spicer presented for approval Resolution No. 551, Releasing of Executive Session Minutes.

A motion was made by Comm. Olson and seconded by Comm. Barla to approve Resolution No. 551, Releasing of Executive Session Minutes.

Roll Call: Ayes: Spicer, Barla, Applebee, Timmons and Olson

Nays: None

Absent: None

A motion was made by Comm. Barla and seconded by Comm. Olson to adjourn the council meeting.

Roll Call: Ayes: Barla, Applebee, Olson, Timmons and Spicer

Nays: none

The meeting was adjourned at 7:52 p.m.



Jennifer A. Peddicord, Village Clerk