

Seneca Village Council held a regularly scheduled Council meeting at Seneca Village Hall on March 5, 2019 and the meeting was called to order at 7:00 p.m.

Roll Call: Present: Mayor Spicer, Commissioners Barla, Applebee, and Olson

Absent: Commissioner Timmons

Also Present: Village Clerk Jennifer Peddicord, Attorney Bob Russo, and Village Engineer Casey McCollom

All stood for the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Comm. Olson and seconded by Comm. Applebee that the Council approve the February 19, 2019 Council meeting minutes as presented.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council approve the payment of bills as presented.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

No Seneca Business Spotlight presented.

COMMUNICATIONS, PETITIONS, REPORTS AND ADDITIONAL AGENDA ITEMS:

Comm. Applebee recognized Andrew Armitage on behalf of the Seneca Police Department for completing D.A.R.E. training and being recognized as a class leader. Officer Armitage will teach the class at the Seneca Grade School in the upcoming year. Officer Armitage is the third D.A.R.E. officer for the Seneca Grade School and will be the first time in almost 20 years that the D.A.R.E. class will be taught.

Comm. Applebee advised that Frank Hall has resigned as zoning enforcement officer. The Village is accepting applications and resumes for the position. Applications can be found online at senecail.org or may be picked up at Village Hall.

OLD BUSINESS:

None.

COMMISSIONER'S REPORT AND NEW BUSINESS:

- A. Jack English from Enterprise Network Group gave a presentation to the Mayor and Council regarding potential savings with AT&T. The Village's contract with AT&T ended in January 2019. Mr. English advised that under the new contract the savings would be over \$1,500.00 per month. A Letter of Agency is required to be signed in order to get the new contract. The Village could also be eligible for a credit due to the price increase after the contract ended. A request for a credit will be submitted, but there is no guarantee of approval. A question was raised from the audience regarding pricing. Mr. English also gave a brief overview of FirstNet, a network for first responders.

- B. Kevin Lindeman from North Central Illinois Council of Governments ("NCICG") made a presentation to the Council regarding an amendment to the Ottawa Area Enterprise Zone. 34.4 acres will be removed from the Grundy County Enterprise Zone, in exchange for property being added to the Diamond area enterprise zone. An ordinance will be adopted by the Council at the March 19, 2019 council meeting.

PUBLIC PROPERTY, WATER & SEWER - TIMMONS:

None.

ACCOUNTS AND FINANCE - BARLA:

Commissioner Barla advised the council that the Park Board is still expecting a second installment of the OSLAD grant. In order to get that installment, several reports are required, including an audit by Mack & Associates.

A motion was made by Comm. Barla and seconded by Comm. Applebee that the Council approve the engagement of Mack & Associates for OSLAD grant final report at a cost not to exceed \$1,500.00.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

Comm. Barla requested a number of year-end transfers, which are necessary to bring the Village into the black before year-end.

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council approves the transfer of \$146,113.85 from the IPTIP (Illinois Funds) Account to the General Fund Checking Account.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

A motion was made by Comm. Barla and seconded by Comm. Applebee that the Council approves the transfer of \$21,000.00 equally split between Water and Sewer to Public Affairs and Accounts & Finance to compensate for salaries used for water and sewer billing.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

A motion was made by Comm. Barla and seconded by Comm. Applebee that the Council approves the transfer of \$471,930.69 from Investments to General Fund Checking as follows: IMRF: \$43,000.00; Social Security: \$38,000.00; Liability Insurance: \$64,000.00; Public Comfort: \$72,000.00; Garbage: \$2,900.00; Water EPA: \$35,000.00; Road & Bridge: \$17,030.69, and TIF1 in the amount of \$200,000.00 to Windmill.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

A motion was made by Comm. Barla and seconded by Comm. Olson to approve the transfer of \$14,443.12 from the EPAY account to the General Fund Checking Account, as follows: Public Affairs: \$1,600.00; Zoning: \$4,925.80; Taxes: \$7,392.32; Park: \$450.00; Public Health & Safety: \$75.00.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

STREETS - OLSON:

None.

PUBLIC HEALTH AND SAFETY - APPLEBEE:

Comm. Applebee presented the AT&T Customer Letter of Agency and approval of contract by the Council. The new contract will save the Village approximately \$31,000.00 per year.

A motion was made by Comm. Applebee and seconded by Comm. Olson to approve the AT&T Customer Letter of Agency and approval of contract.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

A motion was made by Comm. Applebee and seconded by Comm. Barla to approve an expenditure to Watch Guard in the amount of \$5,020.00 for replacement of squad dash cam to be taken out of PHS Savings Warrants. The warrant savings is a separate savings account that consists of warrant funds.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

Comm. Applebee brought the ordinance amending the Seneca Code of Ordinances Pertaining to Personnel Policy to the Council for further discussion. The ordinance will be presented for adoption at the March 19 meeting.

PUBLIC AFFAIRS - SPICER:

Mayor Spicer announced that Kathleen Haralson has accepted the position of census liaison with the Village. A motion was made by Comm. Olson and seconded by Comm. Applebee to approve the appointment of Kathleen Haralson as census liaison at a rate of \$12.00 per hour.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

Mayor Spicer presented for approval Ordinance No. 19-05, An Ordinance Granting a Special Use Permit Relating to Property Located at 614 Shipyard Road. A motion was made by Comm. Applebee and seconded by Comm. Olson to approve the adoption of Ordinance No. 19-05.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

Comm. Applebee advised that a permit fee of \$1,500.00 has been recommended to be paid by Renewable Energy Group.

Mayor Spicer announced that the Village is adopting a Fair Housing Proclamation, which is adopted annually.

PUBLIC COMMENT:

Village Engineer Casey McCollom made a statement regarding the hope that the state administration will pass a capital project bill. NCICG is gathering information regarding potential projects by municipalities to be submitted to the state. All council members were encouraged to create a wish list with regard to projects both big and small.

Chief George Lamboley thanked the maintenance department for their work in building a loft in the police department garage for storage.

Tim Mann of Renewable Energy Group thanked the Mayor and Council for their work on approving their Special Use Permit.

EXECUTIVE SESSION:

A motion was made by Comm. Barla and seconded by Comm. Olson to enter into executive session to discuss Personnel – Section 2(c)(1) – Employee hiring, firing, compensation, discipline and performance at 7:46 p.m.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

The Council returned to regular session at 7:59 p.m.

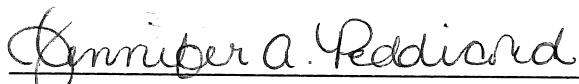
A motion was made by Comm. Olson and seconded by Comm. Applebee to adjourn the council meeting.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

The meeting was adjourned at 8:00 p.m.



Jennifer A. Peddicord, Village Clerk