

Seneca Village Council held a regularly scheduled Council meeting at Seneca Village Hall on March 19, 2019 and the meeting was called to order at 7:00 p.m.

Roll Call: Present: Mayor Spicer, Commissioners Barla, Applebee, and Olson

Absent: Commissioner Timmons

Also Present: Village Clerk Jennifer Peddicord, Attorney Bob Russo, and Village Engineer Casey McCollom

All stood for the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council approve the March 5, 2019 Council meeting minutes as presented.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council approve the February treasurer's report, payroll and payment of bills as presented.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

No Seneca Business Spotlight presented.

COMMUNICATIONS, PETITIONS, REPORTS AND ADDITIONAL AGENDA ITEMS:

Mayor Spicer read a statement from the Park Board regarding the status of Graves Park. The park remains closed.

OLD BUSINESS:

None.

COMMISSIONER'S REPORT AND NEW BUSINESS:

None.

PUBLIC PROPERTY, WATER & SEWER - TIMMONS:

Due to the absence of Comm. Timmons, Mayor Spicer presented for approval the Standard Agreement between Total Environmental Service Technologies, Inc. and the Village of Seneca for a three-year term. This agreement is required until Water Superintendent Jim Applebee becomes certified.

A motion was made by Comm. Barla and seconded by Comm. Olson to approve the Standard Agreement between Total Environmental Service Technologies, Inc. and the Village of Seneca for a three-year term.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

Mayor Spicer presented for approval an expenditure to Triangle Diesel Injection Sales & Service, Inc. for installation of new injection pump on sucker motor of vactor in the amount of \$3,403.12.

A motion was made by Comm. Applebee and seconded by Comm. Olson to approve the expenditure to Triangle Diesel Injection Sales & Service, Inc. for installation of new injection pump on sucker motor of vactor in the amount of \$3,403.12.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

ACCOUNTS AND FINANCE - BARLA:

Comm. Barla presented Resolution No. 558, Resolution Authorizing Transfer of Funds from Windmill Fund to Parks Fund for Reimbursement of Account Deficit. This will cover the account deficit until the second installment from the OSLAD grant is received.

A motion was made by Comm. Barla and seconded by Comm. Applebee to approve the adoption of Resolution No. 558, Resolution Authorizing Transfer of Funds from Windmill Fund to Parks Fund for Reimbursement of Account Deficit.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

Comm. Barla's agenda item regarding Personnel was tabled until after executive session.

Following executive session, a motion was made by Comm. Barla and seconded by Comm. Olson to approve raises for employees, as follows: full-time employees will receive a 90 cent per hour raise and part-time employees will receive a 45 cent per hour raise effective April 1, 2019.

STREETS - OLSON:

Comm. Olson opened for discussion the Village's annual donations to Seneca Shipyard Festival and Cruise Night. Comm. Barla advised that he thought Cruise Night might still have the Village's donation from last year in their account, as they currently have over \$7,000.00 in their account. Mayor Spicer will check with Nancy Gross to verify if the Festival Commission took the money that was allotted last year from the Village. The council agreed to hold off on making any donations until a future date.

PUBLIC HEALTH AND SAFETY - APPLEBEE:

Comm. Applebee presented Ordinance No. 19-07, Ordinance Amending the Seneca Code of Ordinances Pertaining to Personnel Policy in the Village of Seneca. This had been discussed previously and there were no additional changes or comments.

A motion was made by Comm. Applebee and seconded by Comm. Olson to approve the adoption of Ordinance No. 19-07, Ordinance Amending the Seneca Code of Ordinances Pertaining to Personnel Policy in the Village of Seneca.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

Comm. Applebee presented Resolution No. 559, A Resolution Adopting a Safety Manual for the Village of Seneca. The Safety Manual was prepared at the request of the Illinois Department of Labor. This is a living document that will be amended from time to time as the law and state requirements change.

A motion was made by Comm. Applebee and seconded by Comm. Olson to approve the adoption of Resolution No. 559, A Resolution Adopting a Safety Manual for the Village of Seneca.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

Comm. Applebee advised the Council that there have been several responses to our request for applications for a Zoning Enforcement Officer. Leslie Goslin was contacted by Comm. Applebee and has

agreed to accept the position. Mr. Goslin is a building inspector by trade and will be a good fit for the position.

A motion was made by Comm. Applebee and seconded by Comm. Olson to approve the appointment of Leslie Goslin as Zoning Enforcement Officer at the rate of \$600.00 per month.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

PUBLIC AFFAIRS - SPICER:

Mayor Spicer postponed the announcement regarding the 2020 Census Partnership Proclamation until the next meeting so that Kathy Haralson, the Village's census liaison, can speak regarding the census.

Mayor Spicer presented for approval Ordinance No. 19-06, An Ordinance Amending Ordinance No. 14-13 Entitled: "An Ordinance Establishing an Enterprise Zone Within the City of Ottawa, Illinois, Said Enterprise Zone Being a Portion of a Larger Enterprise Zone Encompassing Contiguous Portions of the Cities of Marseilles, Morris and Ottawa, the Villages of Channahon, Coal City, and Seneca, and the Counties of Grundy and LaSalle, Illinois." A motion was made by Comm. Olson and seconded by Comm. Applebee to approve the adoption of Ordinance No. 19-06.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

PUBLIC COMMENT:

Mayor Spicer wished the three candidates running for mayor the best of luck in the April 2nd election.

EXECUTIVE SESSION:

A motion was made by Comm. Barla and seconded by Comm. Applebee to enter into executive session to discuss Litigation – Section 2(c)(11) – Pending, probable or imminent litigation and Personnel – Section 2(c)(1) – Employee hiring, firing, compensation, discipline and performance at 7:17 p.m.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

The Council returned to regular session at 7:37 p.m.


A motion was made by Comm. Olson and seconded by Comm. Applebee to adjourn the council meeting.

Roll Call: Ayes: Spicer, Barla, Applebee, and Olson

Nays: None

Absent: Timmons

The meeting was adjourned at 7:40 p.m.



Jennifer A. Peddicord, Village Clerk