

Seneca Village Council held a regularly scheduled Council meeting at Seneca Village Hall on September 3, 2019 and the meeting was called to order at 7:00 p.m.

Roll Call: Present: Mayor Olson, Commissioners Callahan, Higgins, Lamb and Timmons

Also Present: Village Clerk Jennifer Peddicord, Attorney Bob Russo and Village Engineer Casey McCollom

All stood for the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Comm. Higgins and seconded by Comm. Lamb that the Council approve the August 20, 2019 Council meeting minutes as presented.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

A motion was made by Comm. Callahan and seconded by Comm. Higgins that the Council approve the payment of bills as presented.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

BUSINESS SPOTLIGHT PRESENTATION:

None.

COMMUNICATIONS, PETITIONS, REPORTS AND ADDITIONAL AGENDA ITEMS:

Mayor Olson: Mayor Olson presented for discussion the topic of allowing chickens within the Village. A resident recently contacted the Village regarding keeping chickens for eggs for personal use. Mayor Olson requested that Clerk Jennifer Peddicord gather sample ordinances for review and discussion continue at a later council meeting. Casey McCollom advised that the Village of Channahon has a pilot program for keeping chickens in which a limited number of permits are issued. Further research will be done and presented to the Council.

OLD BUSINESS:

Mayor Olson:

Mayor Olson presented Ordinance 19-15, Ordinance Amending the Number of Class "A" Liquor Licenses Issued in the Village of Seneca for approval. This ordinance will increase the number of class "A" licenses from 11 to 12. More liquor licenses are being issued due to the liquor license requirement for video gaming.

A motion was made by Comm. Higgins and seconded by Comm. Timmons to approve Ordinance 19-15, Ordinance Amending the Number of Class "A" Issued in the Village of Seneca.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

COMMISSIONER'S REPORT AND NEW BUSINESS:

PUBLIC PROPERTY, WATER & SEWER - TIMMONS:

Comm. Timmons presented an expenditure to Chamlin & Associates, Inc. in the amount of \$4,445.00 for services related to the West Scott Street Sewer replacement. Comm. Timmons advised the Council that after the storm today the new sewer made a huge difference.

A motion was made by Comm. Timmons and seconded by Comm. Callahan to approve the expenditure to Chamlin & Associates, Inc. in the amount of \$4,445.00 for services related to the West Scott Street Sewer replacement to be taken out of Sewer.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

Comm. Timmons advised the Council that he is looking at doing an entire revamp of the Union Street lift station. The equipment is worn out and needs to be replaced. He is researching what type of equipment can go into the lift station, including state of the art possibilities.

ACCOUNTS AND FINANCE - CALLAHAN:

None.

STREETS - LAMB:

A motion was made by Comm. Lamb and seconded by Comm. Timmons to approve an expenditure to Chamlin & Associates, Inc. in the amount of \$5,806.15 for preliminary engineering for the 2019 Motor Fuel Tax street maintenance program to be taken out of Road & Bridge.

Roll Call: Ayes: Callahan, Higgins, Lamb and Timmons

Nays: None

PUBLIC HEALTH AND SAFETY - HIGGINS:

Comm. Higgins presented for approval the hiring of Michelle Harrison as part-time police secretary.

A motion was made by Comm. Higgins and seconded by Comm. Lamb to approve the hiring of Michelle Harrison as part-time police secretary at the rate of \$14.00 per hour.

Roll Call: Ayes: Callahan, Higgins, Lamb and Timmons

Nays: None

Comm. Higgins presented for discussion Springbrook Park Phase III. Comm. Higgins shared a map with Council highlighting areas where the subject properties are accessible by blacktop road. Attorney Russo suggested recording a document against the properties which holds the Village harmless from any improvements. Ten out of the 24 lots are privately owned currently. Potentially, the ten lot owners would be issued permits with notice that the Village is not responsible for any improvements. Attorney Russo will contact Tom Justice of the Planning Commission regarding next steps.

Following executive session, Comm. Higgins presented for approval providing an hourly wage to our Zoning Enforcement Officer when attending special events and meetings. Discussion was held regarding how the hours would be calculated. It was agreed that the Zoning Enforcement Officer would be paid an hourly wage for actual time spent at conferences or workshops, which would only happen once or twice a year.

A motion was made by Comm. Higgins and seconded by Comm. Lamb to approve the setting of an hourly wage for the Zoning Enforcement Officer for special events/meetings at the rate of \$16.00.

Roll Call: Ayes: Callahan, Higgins, Lamb and Timmons

Nays: None

PUBLIC AFFAIRS - OLSON:

Mayor Olson presented options for holiday lighting that he has received from two different vendors. Discussion was held regarding pricing and avenues that should be explored. Comm. Lamb will contact the Illinois Department of Transportation to find out if we can have lights as a canopy across the road. Mayor Olson will contact Happ Industries regarding shorter contract terms. Discussion will continue at a later council meeting.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

A motion was made by Comm. Higgins and seconded by Comm. Timmons to enter into executive session at 7:21 p.m. to discuss personnel and pending litigation.

Council returned to regular session at 7:41 p.m.

A motion was made by Comm. Higgins and seconded by Comm. Timmons to adjourn the council meeting.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

The meeting was adjourned at 7:50 p.m.



Jennifer A. Peddicord, Village Clerk