

The Seneca Village Council held its regularly scheduled Council meeting on September 21, 2010 at the Seneca Village Hall.

Council Meeting was called to order at 7:00pm

Roll Call: Present: Victor, Lamb, Sears, Timmons, Spicer
Absent: none

A motion was made by Comm. Victor and seconded by Comm. Timmons that the Council approves that Gayla Barla is recording secretary.

Roll Call: Ayes: Victor, Timmons, Lamb, Sears, Spicer
Nays: none

A motion was made by Comm. Victor and seconded by Comm. Timmons that the Council approves the September 7, 2010 council meeting minutes as presented.

Roll Call: Ayes: Victor, Timmons, Lamb, Sears, Spicer
Nays: none

Treasurer's Report:

Commissioner Lamb reviewed last month's bill list, specifically a payment to Steve's Tire for vehicle work done to a Seneca Police Department squad car. He felt that any work done to Village owned vehicles should be done through a Seneca automotive repair business. In addition, Comm. Lamb questioned the Council as to why Officer Harry Kosters is being allowed to drive a police squad to his residence in Morris, IL. Discussion was held on this subject; it was determined by Mayor Spicer, Commissioner Lamb and Commissioner Sears to utilize and support Seneca businesses whenever possible.

A motion was made by Comm. Lamb and seconded by Comm. Timmons that the Council approves the August Treasurer's Report and the payment of bills as presented.

Roll Call: Ayes: Lamb, Timmons, Victor, Sears, Spicer
Nays: none

No Seneca Business Spotlight presentation

Communications, Petitions, Reports and Additional Agenda Items:

1. Police Officer vehicle use
2. Previous bill list question
3. Hydrant Replacement Project Information
4. Street Update

Old Business:

Public Property Victor:

Comm. Victor stated that the Village would be resuming the hydrant replacement project starting Wednesday, September 22nd. He reminded residents that the water would be shut off at that time to work on the following locations: S. Main Street to Hossack, West Union to Hossack and also W. Union to Armstrong. A boil water order will be in effect after work is completed.

Streets Lamb:

Commissioner Lamb spoke about the Route 170 RR Crossing project which is to be started on October 1, 2010.

Public Affairs Spicer:

Mayor Spicer referred to Village Engineer Guy Christensen for information relating to the Police Department grant; Mr. Christensen stated that a proposal was presented to the Village Council as of today's date for their review. The proposal included engineering and architectural services; engineering by Chamlin & Associates and architectural services by Greg Lyons, registered Architect from Coal City, Illinois. The scope of work will include the following: topographic survey of building site and surrounding parking areas to assure proper site design and drainage, prepare detailed improvement plans for site grading and building layout, prepare detailed plans, specifications, and proposal packages for the proposed building and site improvements, with building size being 40' x 80', bid proposal distribution and acceptance, review proposals, make recommendation for contract award and prepare contract documents for execution by the successful contractor and attendance at meetings as required for planning and design. The architectural/engineering fee for all work mentioned would be \$21,500 not to exceed; and the amount would be released in conjunction with a grant through the State of Illinois Department of Commerce and Economic Opportunity. Council was instructed to review paperwork and proposal will be an agenda item at the following Council meeting.

New Business:

Streets Lamb:

Commissioner Lamb gave an update regarding the recent street program work done through D Construction; all street work has been completed except for shoulder gravel.

Commissioner Lamb asked the Council to revisit the fact that Officer Harry Koters is utilizing a Seneca Police vehicle to commute to and from his position at Seneca Police Department. Mayor Spicer stated that the Council agreed previously to allow Comm. Sears to make that decision.

Public Health and Safety Sears:

Commissioner Sears announced that a new part-time dispatcher was necessary for the Seneca Police Department.

A motion was made by Comm. Sears and seconded by Comm. Victor that the Council approves the hiring of Susan Marchiando as part-time dispatcher at starting wage of \$10.80 per hour.

Roll Call: Ayes: Sears, Victor, Timmons, Lamb, Spicer
Nays: none

Comm. Sears asked the public to consider donating to the “Shop with a Cop” program, this program is for children between 5 and 16 years old, each child will receive money depending on the donations received by the police department. Each child will shop with a police officer and after shopping, they will return to the police station to wrap the gifts and enjoy refreshments.

Public Affairs Spicer:

Mayor Spicer referred to Attorney Mason who announced the Working Cash Ordinance, which allows the Village to levy a working cash fund which generates revenue to cover any budget shortfalls.

A motion was made by Comm. Timmons and seconded by Comm. Sears that the Council adopts Ordinance #10-11, an Ordinance for the Working Cash Fund.

Roll Call: Ayes: Timmons, Sears, Lamb, Victor, Spicer
Nays: none

Mayor Spicer announced petition packets are available at the Seneca Village Hall for Council positions. Individuals may file for these offices with Village Clerk Theresa Russell during the filing period running from December 13, 2010 through December 20, 2010. On Monday, December 20th, the Seneca Village Hall will remain open until 5:00 pm for the last day of filing.

A motion was made by Comm. Victor and seconded by Comm. Sears that the September 21, 2010 Council meeting is adjourned at 7:30 pm.

Roll Call: Ayes: Victor, Sears, Timmons, Lamb, Spicer
Nays: none

Theresa Russell, Seneca Village Clerk

