

The Seneca Village Council held a regular council meeting at Seneca Village Hall on September 6, 2016 at 7:00 pm.

Roll Call: Present: Applebee, Barla, Olson, Timmons, Spicer
Absent: none

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council approves the August 16, 2016 council meeting minutes as presented.

Roll Call: Ayes: Barla, Olson, Applebee, Timmons, Spicer
Nays: none

A motion was made by Comm. Olson and seconded by Comm. Barla that the Council approves the payment of bills as presented.

Roll Call: Ayes: Olson, Barla, Applebee, Timmons, Spicer
Nays: none

No Seneca Business Spotlight presentation

Communications, Petitions, Reports & Additional Agenda Items:

Old Business:

Public Property Timmons:

Commissioner Timmons indicated the need for repair work to a leaking roof at the water plant as well as painting. He stated that P.H. Contractors would spray roof sealant foam, apply a coating and repaint sides of building.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the Council approves an expenditure of \$5,000.00 to P.H. Contractors out of the Water Department.

Roll Call: Ayes: Timmons, Barla, Olson, Applebee, Spicer
Nays: none

Public Health and Safety Applebee:

Commissioner Applebee stated that previously, an expenditure of \$35,000.00 had been approved for the purchase of a 2016 Ford Police Vehicle; it was determined after the fact that \$3094.00 is due for the remounting of the equipment.

A motion was made by Comm. Applebee and seconded by Comm. Olson that the Council approves an expenditure of \$3,094.00 to Morrow Brothers Ford out of Public Health and Safety Department.

Roll Call: Ayes: Applebee, Olson, Timmons, Barla, Spicer

Nays: none

New Business:

Public Property Timmons:

Commissioner Timmons stated that final interviews were held today for the part-time position of Park Board Coordinator, Park Board consensus was to hire Nadine Maierhofer.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the Council hires Nadine Maierhofer as Park Board Coordinator at a rate of \$12.00 per hour out of the Park Board fund.

Roll Call: Ayes: Timmons, Barla, Olson, Applebee, Spicer
Nays: none

Commissioner Timmons stated that in conjunction with a water main relocation an expenditure arose for engineering services provided.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the Council approves an expenditure of \$2,620.00 to Chamlin and Associates out of the Water Department.

Roll Call: Ayes: Timmons, Barla, Olson, Applebee, Spicer
Nays: none

Commissioner Timmons gave an update on the Lincoln Street repair work, it was determined shortly after road surfacing was removed that the water line valves were inoperable, therefore an emergency expense of \$3,750.00 to Chicago Chlorinating for the purpose of a line stop to allow maintenance workers to repair valves.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the Council approves an expenditure of \$3,750.00 to Chicago Chlorinating & Tapping out of the Water Department.

Roll Call: Ayes: Timmons, Barla, Applebee, Olson, Spicer
Nays: none

Comm. Timmons informed the Council that Village maintenance staff had replaced water meters at the Seneca Grade School, South Campus recently; material costs were \$1,756.00.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the Council approves an expenditure of \$1,756.00 to Underground Pipe and Valve out of the Water Department.

Roll Call: Ayes: Timmons, Barla, Olson, Applebee, Spicer
Nays: none

An accident occurred, according to Commissioner Timmons, in which D Construction equipment backed into a frame and manhole grate at the 100 block of East Lincoln Street causing it to collapse. A & E Septic services were notified to wash down the sanitary sewer manhole, jet and vac 600 feet of sanitary sewer and removed tile of concrete debris. Due to the fact that D Construction was responsible for the accident, Guy Christensen, Village Engineer stated he would be contacting them for reimbursement.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the Council approves an expenditure of \$2,635.00 to A & E Septic Services out of the Sewer Department.

Roll Call: Ayes: Timmons, Barla, Olson, Applebee, Spicer
Nays: none

The equipment needed to fix the valves located on Lincoln Street and Commerce amounted to \$1,642.00.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the Council approves an expenditure of \$1,642.00 to Underground Pipe and Valve out of the Water Department.

Roll Call: Ayes: Timmons, Barla, Applebee, Olson, Spicer
Nays: none

Commissioner Timmons reminded residents due to recent rain, mosquito population will be on the rise and it takes everyone working together to keep them down. In addition, he indicated that the Village is in need of a special rock boss chain saw, which could be utilized for multiple reasons.

A motion was made by Comm. Timmons and seconded by Comm. Barla that the Council approves an expenditure of \$2,465.92 to Ellis Ace Hardware out of the Public Property Department.

Roll Call: Ayes: Timmons, Barla, Applebee, Olson, Spicer
Nays: none

The agenda item of approval of \$1,650.00 expenditure to Zachary Applebee was tabled by Comm. Timmons.

Accounts and Finance Barla:

Commissioner Barla announced that an ordinance authorizing the issuance of General Obligation Bonds will be placed on file with the clerk and approval process will be at the September 20, 2016 meeting. In addition, he announced that the Village was previously contacted from the Department of Natural Resources that the OSLAD Grant was reinstated to the Village after being frozen by the State during budget crisis; a requirement of the Grant is for the Village to set up a separate account to monitor funds for auditing purposes. Commissioner Timmons reminded the Council that it will be imperative that all employees complete their timesheets correctly for grant purposes.

Comm. Barla stated there were three transfers necessary. First one involves a transfer of \$204,500.00 from General Checking TIF 1 to TIF 1 Investments. Second one, a transfer of \$437,082.97 from Illinois Funds Account to General Checking and third is \$204,500.00 from Investments to General Checking.

A motion was made by Comm. Barla and seconded by Comm. Timmons that the Council approves a transfer of \$204,500.00 from General Checking TIF1 to TIF1 Investments.

Roll Call: Ayes: Barla, Timmons, Applebee, Olson, Spicer
Nays: none

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council approves a transfer of \$437,082.97 from Illinois Funds Account to General Checking.

Roll Call: Ayes: Barla, Olson, Applebee, Timmons, Spicer
Nays: none

A motion was made by Comm. Barla and seconded by Comm. Applebee that the Council approves a transfer of \$204,500.00 from Investments to General Checking.

Roll Call: Ayes: Barla, Applebee, Timmons, Olson, Spicer
Nays: none

Streets Olson:

Commissioner Olson thanked everyone involved in making the 2016 Seneca Cruise Night a success. He also explained that East Lincoln Street repair work began approximately 2 weeks ago and it was determined that both Nicor Gas service lines as well as A T & T service lines will need to be lowered prior to any additional road work completion by D Construction. Engineer Guy Christensen reiterated that the addition work will be of no additional cost to the Village.

Public Health & Safety Applebee:

Comm. Applebee announced the need for an additional part-time police officer on the force.

A motion was made by Comm. Applebee and seconded by Comm. Olson that the Council hires Michael Hetelle as part-time Police Officer at a rate of \$19.11 out of the Public Health and Safety Department.

Roll Call: Ayes: Applebee, Olson, Timmons, Barla, Spicer
Nays: none

The agenda item of purchase of additional police vehicle has been tabled by Comm. Applebee.

Public Affairs Mayor Spicer:

Mayor Spicer stated that Kevin Jessen, owner of Dollar Mart recently requested a package liquor license. After discussion, consensus of council was to allow license.

A motion was made by Comm. Olson and seconded by Comm. Timmons that the Council approves Kevin Jessen operate Seneca Dollar Mart with a Class B liquor license.

Roll Call: Ayes: Olson, Timmons, Applebee, Barla, Spicer
Nays: none

A motion was made by Comm. Timmons and seconded by Comm. Barla that the Council enters into executive session to discuss release of executive session minutes and purchase or lease of real estate.

Roll Call: Ayes: Timmons, Barla, Applebee, Olson, Spicer
Nays: none

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council returns to regular session.

Roll Call: Ayes: Barla, Olson, Timmons, Applebee, Spicer
Nays: none

A motion was made by Comm. Barla and seconded by Comm. Olson that the Council adopts Resolution #528, to release certain executive session minutes.

Roll Call: Ayes: Barla, Olson, Timmons, Applebee, Spicer
Nays: none

A motion was made by Comm. Olson and seconded by Comm. Barla that the September 6, 2016 Council meeting is adjourned at 7:43 pm.

Roll Call: Ayes: Olson, Barla, Applebee, Timmons, Spicer
Nays: nays

Theresa L. Russell, Village Clerk